**FOR IMMEDIATE RELEASE**  
CONTACT: [Your Name] and [Title]

[Your Organization Name]  
Phone: [123-456-7890 x 123]  
  
**[Name of organization] receives [$ amount] grant from Nantahala Health Foundation***City/Town name:* [Your organization’s name] of [your community] has received a [$ amount] grant from Nantahala Health Foundation to fund [summarize general type of program/project, in one sentence].  
  
[Your organization] is a nonprofit organization serving [geographic area] with [type of service you provide]. OPTIONAL: a brief sentence that summarizes the good you have done; for example: *Established in 1998, ABC Organization has partnered with families to raise children in a nurturing environment full of dignity and respect.*  
  
Grant funds from Foundation will be used to …[Please refer to your grant award letter to get more specific here about how funds will be used, what your project entails, and how it will benefit the people your organization serves. Length could be anywhere from a couple of sentences up to a few paragraphs, but keep total news release length to one or two pages. If more information is needed, send a fact sheet or other BRIEF background. A reporter will ask you if he/she needs more.]  
  
Include a **quote** here from your board chair or executive director: “These fund are essential in our effort to … say why the funds will be so helpful and what they will allow you to accomplish,” said [officer’s name and title]. “This project would not have been possible with this support (and other support, if available) from Nantahala Health Foundation.”

Another short paragraph could feature a client who has benefitted from your services.

If you would like a quote from a NHF board and staff member, please contact Lisa Duff @ 828.634.1527 or l.duff@nantahalahealthfoundation.org.  
  
**Please include the following paragraph near the end of your press release:**Working as a catalyst for innovation and collaboration, Nantahala Health Foundation seeks to partner with nonprofit organizations and governmental agencies in Cherokee, Clay, Graham, Jackson, Macon, Swain counties and the Qualla Boundary to achieve better health outcomes for all. By addressing the root causes of health inequities and improving social determinants of health, NHF works with regional change-makers to improve lives. Since its establishment in 2019, NHF has awarded nearly $1.75 million in support of more than 60 programs throughout the region.

End your article with your own referral paragraph. It’s always good to encourage the reader to “act” on what they’ve read by sending them to a website or to a contact within your organization:  
For more information about [your organization] and how you can support this community effort, please call [contact name optional] at [your phone #], or visit our website at www...

About Photo Captions: When possible, include a photo that illustrates your project. Be sure everyone pictured has agreed to the use of their image. Identify those pictured from left to right by name and title. Finally, be sure to credit the photographer or source of the image.